



St Ann's Heath Junior School

Charging and Remissions Policy

This school is committed to safeguarding, child protection, and promoting the welfare of children and young people and expects all members of the school and its community to demonstrably share this commitment.

Aims

The aim of this policy is to set out the circumstances in which charges will or will not be made for school activities and when charges may be waived.

The school wishes to provide a range of experiences to enrich and extend pupils' learning and to contribute to personal development. All pupils should have an equal opportunity to benefit from school visits, curricular and extra-curricular activities. However, if these activities have an associated cost, they cannot be provided unless voluntary contributions are received or parents are charged for the cost.

Policy Statement

The policy must comply with the requirements of the Education 1996, the LA Charging and Remissions Policy for School Activities provided or arranged by the authority and the provision in Section J of the Finance Manual.

Where 'parent' is referred to this will include adults with a responsibility for the pupil.

Charges will be made for:

- Trips and activities wholly or mainly outside school hours;
- The cost of materials in practical lessons where parents wish to take possession of the finished article.

Voluntary contributions will be invited for:

- Visits or activities during school time, eg, educational trips out, swimming;
- Performances at school by outside organisations, eg Theatre companies.

The basis for charging and voluntary contributions will be:

The total cost of an activity will be calculated and equally shared amongst those children taking part.

Remissions:

The *Governors* will, at their discretion, 'remit' (ie reduce) charges and voluntary contributions for those parents facing financial hardship in addition to provisions that could be considered to fall within pupil premium. Parents are invited, on each request for a payment charge or contribution, to contact the school office if there are difficulties.

Policy Status	
Agreed by <i>Governors</i>	October 2012
Reviewed by <i>Governors</i>	October 2017
Next Review Date	October 2018